



Public Board Minutes

**MEDCO BOARD MEETING
TIME:**

**TUESDAY 18 JANUARY 2022
10:00– 11:45**

MEETING PLACE:

Microsoft Teams Meeting

DIRECTORS:

Martin Heskins (MH) – Executive Chair
David Bott (DB) – Association of Personal Injury Lawyers
Ian Mackie (IM) N.E.D
Jackie Proctor (JP) – Motor Insurers Bureau
John Howells (JH) – N.E.D
Kate Fox (KF) – The Law Society
Nigel Teasdale (NT) – Forum of Insurance Lawyers
Simon Margolis (SM) – AMRO
Surendra Kumar (SK) – British Medical Association
Susan Brown (SB) – Motor Accident Solicitors Society

OBSERVERS ATTENDING THE BOARD:

Adam Ballard (AB) – ABI Representative
Leigh Evans (LE) – Head of Operations MedCo
Nadine Silverton (NS) – Data Services Officer
Mark Waughman (MW) – Data Services Officer
Scott Tubbritt (ST) – Ministry of Justice

SECRETARIAT:

Jean Gillett

APOLOGIES:

Brian Simpson (BS) – Chartered Society of Physiotherapists

1. WELCOME

MH welcomed everyone to the meeting.

1.1 Announcements

No announcements

1.2 Board Minutes 14 December 2021

Approved

1.3 Public Board Minutes 14 December 2021

Approved

1. MOJ UPDATE

The MoJ are working on how to evaluate the new reforms and when to evaluate them. The MoJ are considering what data will be needed, there was a commitment to in Parliament to assess the information after a year.

In April 2022 an increase to the small claims track will be implemented as part of the general updates to the CPR

2. RISK REGISTER

The inaugural Risk Committee meeting was held in January and members considered the setup, function, and approach to risk.

The updated risk register will be considered at the next Board Meeting on the 3 March.

The next risk meeting is February 24, 2022.

4. GOVERNANCE

Considering the current circumstance: -the work from home directive from the Government, it is no longer appropriate to review remote examinations

5. MONTHLY UPDATES

5.1 Audit

In view of the pandemic, all audit site visits were suspended from March 2020 and conducted on-line. Whilst on-line audits continue, site visits can now be undertaken by MedCo's audit team, where deemed necessary.

Audits of DMEs and MROs that apply to undertake work for Unrepresented Claimants commenced during the week beginning 22 March 2021 and are on-going, along with other audit work.

The Audit Committee continue to monitor use of the system, taking appropriate actions where misuse is identified.

5.2 Operations

The Operations Committee meet regularly to address feedback, queries, and complaints from all users of MedCo. During this reporting period the Committee have reviewed queries and have been working with OIC to resolve the queries and use the outcomes as learning to improve the process. MedCo continues to assist regulators as required, and supports their investigations as required.

5.3 IT

The Board thanked the IT team for their great work and smooth transition porting out of the MIB system to the new formed independent operational MedCo system.

5.4 Education and Training

The Committee continue to meet on a regular basis to ensure the accreditation and CPD framework is maintained and to address any associated day to day issues.

The survey to seek feedback on the first complete cycle of CPD has now closed and the results will be analysed and used to assess the effectiveness of the programme and identify any required changes.

The 2021/2022 CPD programme reached the halfway point on 01 December 2021 and the Committee are continuing to monitor experts progress through the requirement.

5.5 Statistics

The report was noted as read.

5.6 EAPR

EAPR continue to monitor experts and their data, including data for cases via Official Injury Claims, and apply sanctions where appropriate. The EAPR are also looking at corroborating with other data sources to enrich their current data.

6. MANAGEMENT ACCOUNTS

The report was noted as read.

7. AOB

Transition

The Transition from MIB to MedCo went very smoothly and has been a success.

Meeting ended at 13:00